Department of Psychology Make-Up Test Information Sheet: Winter 2020

Please provide this form and a copy of your test for each student listed below to the Psychology Main Office 48hrs before the Make-up Exam. A separate information sheet should be used for each make-up testing time.

Please indicate under "Other Instructions" if students are able to use books, calculators or other materials during the test. Kelsey Cnudde, Andrew Kim, and Chelsie Hart will serve as the proctors and the test location is Admin 155A. The proctor(s) will request student photo identification and have the student(s) sign this form, which will be returned to you along with the test(s).

1. Make-up Exam Date ________________________ *
   *Effective: January 27th-April 24th 2020

**NO EXAMS:** There will be no Exam Review or Make-up Exams on the following days: February 17th-21st, April 10th & 13th 2020.

2. Circle the day and exam time:

3. Test Duration
   ____ 50 minute test  ____ 75 minute test  Other time limit (specify) ____________ (max 3 hr)
   For tests longer than 90 minutes, please see main office.

NOTE: Students arriving more than 10 minutes after the start time WILL NOT BE ALLOWED TO WRITE!

Instructor Name: ________________________
Course: PSYC ____ Section _____

Student Name(s):

1. ________________________

2. ________________________

3. ________________________

4. ________________________

Please check the box next to the students name if they provided documentation for their deferred midterm

Test Materials
___ Supply IBM Answer Sheet
___ Supply Essay Answer Booklet(s)
___ Other

Test Questions
___ Collect and return exam questions
___ Allow students to keep exam questions
___ Return completed tests to instructor's mailbox or ____________

Other Instruction: (E.g., question corrections; calculators, statistical tables, books or notes allowed; etc.)

Proctor's Comments