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PSYC 200	Principles of Psychology I	Winter 2020
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### Course Description

This course is an introductory level overview of the methods and findings of modern scientific psychology. The goal is to provide students with an introduction to various topic domains within the realm of psychology. As such, students will be exposed to a number of diverse theoretical viewpoints from both the history of psychology, as well as current debates. In addition, we will learn about different methods and procedures for the scientific investigation of psychological issues. We will cover topics such as Neuroscience, Perception, States of Consciousness, Learning, Memory, Language, and more.

**Note: Modern psychology is scientific in nature.** We will therefore spend a lot of time discussing science-y topics such as neural functioning, sensory mechanisms, and even some genetics. For those of you not so scientifically inclined, I will try my best to make it accessible. However, it is important to be clear that the modern study of psychology is *absolutely* a scientific pursuit.

### Course Format

As you all know, the university has moved to online courses for the remainder of the semester. But, the online delivery of this course will be remarkably similar to the in-person delivery of this course. I have taught numerous online classes before, and each of them has been just as successful as their in-person equivalents. So, as before with the in-person lectures, the online delivery of this course will make use of a variety of techniques, including lectures, demonstrations, videos, discussions, readings, practice problems, and (maybe) the occasional guest speaker. I outline these techniques below. As with the in person delivery of this course, you will notice that there are a number of activities in which I expect students to be **active participants** in the learning process. Research shows that this type of participation improves learning and retention of material, and – anecdotally – it makes classes a lot more fun, too! Please note that, unlike in an in-person lecture setting, I will not be able to monitor this participation (at least during the lecture component). It is therefore up to the students to make use of these learning opportunities (and not merely fast-forward through them). ***I strongly advise students to still engage in these activities, to watch the linked videos, and so on - as these activities are meant to make the material come to life, improve student engagement, and aid in retention of the material.***

**Lectures:** formal (online) lectures will expand upon and emphasize key points from the readings. These lectures may be the primary method of instruction, but they are by no means the only method.

**Demonstrations:** demonstrations are common in my courses, and they often are used to highlight or emphasize concepts, methods, or techniques. Obviously these demonstrations will now be guided through the online lectures, and students will be expected to participate in these on their own. As I said above, this actively helps with retention of the material. The key point is that students are expected to be active participants in the learning process.

**Audio-Visual Presentations:** sometimes a picture can be worth a thousand words. And a video might be worth millions. Research has shown that carefully-selected videos can make material much more memorable. Links to the videos that I would have shown in class will be made available, and I strongly encourage students to watch these videos. They are typically only a couple of minutes long, and yet they help solidify concepts in our mind!

**Readings:** the textbook is an excellent resource for this course, and students should keep up with the assigned readings (exactly the same as with the in-person lectures). That said, lectures do expand on the readings so I would not expect to do well by reading the book alone and not attending class. However, I want to reassure students that this is an online class, and I will be teaching it as such. It is not a “Mark will sit back and make the students read the book and learn on their own” course.

**Classroom Problems:** I occasionally give students sample problems in class. In an in-person class, students are expected to try to solve the problem in pairs or in small groups. For the online lectures, you can either do this (perhaps over the phone, with a friend) or try to solve the problems on your own. I will give time in the lectures for this, before I then go over the answers. Although you might be tempted to not bother trying to answer (and just fast-forward, then write down the correct answer later), research strongly suggests that your learning will be better for the effort – even if you don’t solve the problem the first time!

### Course Website

The course website is on D2L at <https://d2l.ucalgary.ca>

It is here that you will find important announcements, download lecture slides, watch recorded lectures, hand in assignments, and find links to other resources (as needed). Please check it often.

### Course Learning Outcomes

The Department of Psychology is committed to student knowledge and skill development. The table below lists the key learning outcomes for this course, the program-learning outcomes they facilitate (see [psyc.ucalgary.ca/undergraduate/program-learning-outcomes](https://psyc.ucalgary.ca/undergraduate/program-learning-outcomes)), and the expected level of achievement.

Course Learning Outcomes	Assessment Methods	PLO(s)	Level(s)
Form a solid understanding of the basic terminology, concepts, and theories of psychology; this includes using terminology correctly, and identifying/applying relevant theories to explain behavior and mental processes	Multiple Choice Exams, Assignments	1, 2, 5, 7	I
Explain why Psychology is a science, and design simple psychological experiments (i.e. identify critical variables and potential confounds, evaluate the merits of different methods...) to address questions of personal, social, or societal importance	Multiple Choice Exams, Assignments	1, 2, 5, 7	I
Identify the major characteristics, methods, questions, and historical figures from each of Psychology’s major theoretical	Multiple Choice Exams, Assignments	1, 5, 6, 7	I

perspectives. Recognize the overlapping contributions and applications of the different perspectives and content domains when studying a single, complex behavior.			
Identify relevant and practical applications of psychology to our everyday life. Explain personal or common experiences (or generate research questions) using psychological concepts.	Multiple Choice Exams, Assignments	1, 2, 5, 7	I
Distinguish between scientific and pseudo-scientific reasoning. describe common fallacies in thinking that impair accurate conclusions and decisions	Multiple Choice Exams, Assignments	1, 2, 5	I
Communicate ideas or research findings effectively, using clear and concise arguments. Disregard or challenge flawed sources of information or reasoning.	Assignments	1, 2, 4, 5	I

Notes. PLOs = Program-Learning Outcomes: 1 = demonstrate knowledge of psychological sciences, 2 = think critically and solve problems, 3 = conduct research and analyze data, 4 = communicate effectively, 5 = demonstrate information literacy, 6 = understand and implement ethical principles, 7 = apply psychological knowledge and skills. Level of PLO achievement facilitated by this course: I = introductory, C = competency, A = advanced.

### Prerequisites

*There are no prerequisites for this course*

### Required Text

Weiten, W., & McCann, D. (2019). *Psychology: Themes and variations* (5<sup>th</sup> Canadian ed.). Nelson

This textbook is available at the university bookstore. Alternatively, students may purchase it online.

Finally, a print copy *should* be available (held on reserve) at the Taylor Family Digital Library. However, as this is a large-ish class, I would not recommend banking on it always being available when you need it.

### Course Expectations

Although the course is now to be delivered online, I still have some (modified) expectations for both the students as well as for myself, below. In general, these all boil down to one simple rule, though: **I expect us all to be respectful of one another, and for each of us to do our part in making this a safe, comfortable learning environment for everyone.** We are facing a unique situation, but by working together we can make this class something that we can all be proud of! Most of all, I will insist upon maintaining the same kind of civil atmosphere – in which members of the class treat each other with mutual respect – that we had in our in-person format. It is through this kind of learning environment what we can focus our attention and energy on teaching and learning, rather than on frustration, conflict, and distrust. ***Please note: it is sometimes easier to say mean-spirited things online than it is in person. Even though it is an online class, remember that the people that you are engaging with (e.g. in a group chat) are still the same people and classmates that we had in our lectures. As such, I will hold and strictly enforce all the same guidelines of mutual respect that we had for our in-person lectures.***

#### Expectations of Students

- **To be prepared, and attentive during class**
  - As I mentioned in the mass email to students yesterday, **lectures will now be delivered in an asynchronous online format.** This means that I will record lectures and post them online so that students can listen and go through the lectures according to their own schedules and lives. This is particularly important (to me) at a time when some students might need to be working, to take care of loved ones, or who simply feel a little

overwhelmed. This will allow you to engage with the lectures when you wish. If I can make a suggestion, though, I would point out that it is sometimes easy to procrastinate and then need to learn all the material at the end of the year. This is a bad idea. **Try to set a schedule where you will listen to lectures at the same time each week.** For many, this might mean listening to lectures right at 11:00, MWF, as we did before. For others, it might be different. But please do yourself a favor and try to set and abide by a schedule.

- **To make every effort not to be a distraction to yourself or others**
  - In an in-person class, we often talk about distracting those around us, causing them to potentially miss some of the material. But, ***engaging in other activities during online learning – such as texting, checking email, checking social media – are incredibly tempting since you’re already online. However, these activities will negatively impact your learning, as they cause distractions and make you less efficient and effective in your learning*** (as we learned in Cognitive Psychology when we discussed “switch costs”). I would therefore strongly suggest that, when you go through online lectures, try to close all other tabs in your browser, turn off your phone, etc. That is, set aside the 50 minutes just for learning. Don’t allow for distractions to yourself!
  
- **To be willing to participate positively and constructively during class**
  - As outlined above, active participation is a critical component to my teaching style, and improves student learning and retention of material. There will still be activities in the online classes, and I hope that all students will still engage in these activities in an online learning platform. These activities increase engagement with the material, as well as retention of that material for exams.
  
- **To treat all other students in the class, as well as the instructor, with respect**
  - We are very lucky to have a diverse population of students at the U of C, who come from different backgrounds and bring different experiences with them. These differences are a valuable means by which we will learn about individual and group differences. ***I will insist that all of us treat those students who are willing to share their thoughts and experiences with our full respect and attention. Avoid disrespectful comments, innuendos, and any and all other negative commentary.*** As I said above, this seems to be more of an issue in many online environments (see almost every chat room ever, for an example). However, I will stress that these are still the same people, students, and friends that were present in the in-person class. ***If something wasn’t acceptable as a comment in an in-person class, it’s not acceptable online. I will still enforce the same guidelines of mutual respect among all students that we had in our in-person classes.***
  
- **To understand and abide by the procedures and regulations outlined in the syllabus**

#### Expectations of the Instructor

- **To be just as prepared, and enthusiastic during lectures to facilitate student learning**
  - As I mentioned in the opening note on the syllabus, I love this course. I will always be prepared and happy to be teaching you.

- **To treat all students with dignity, respect, and fairness in order to provide a class structure that encourages learning**
  - Teachers who are disrespectful to students need to find another occupation. Seriously. A proper learning environment is one in which students feel safe to share their thoughts, experiences, or questions. Therefore, I have always treated my students with dignity, respect, and fairness. I do not play favorites, and I *never* belittle my students. I know that it is a bit daunting to raise your hand (or comment online) to share your personal experiences in class. As such, I hold *all* my students in high esteem, regardless of how well they perform in my classes, and I try my best to communicate this to them through both my words and my actions.
  
- **To grade objectively, consistently, and to return grades in a timely manner**
  - Again, I do not play favorites. In an attempt to keep marking from being subjective, all written materials are marked using a rubric (grading scheme) which is applied fairly and consistently to all students. The grading time may vary with time of year and the type of assignment. However, you will always have your assignment grades returned in as timely a manner as possible.
  
- **To be genuinely concerned about and interested in student learning and performance, and to be sensitive to student needs or concerns**
  - I always want my students to succeed. I do not provide “easy bonus marks” but I will readily try to help any student with *any* aspect of the course that they are struggling to understand. If special circumstances arise that might adversely affect your course performance, please let me know as soon as possible. I can’t help if I don’t know about it.
  
- **To understand and abide by the procedures and regulations outlined in the syllabus**

#### Asking Questions During Class

**Asking questions is an extremely important part of learning.** I strongly encourage you to ask a question whenever you require clarification on an issue, or have an observation to make yourself. Given the new format for the class, you have a couple of different options. The first is to ask questions directly to me via email. I am more than happy to answer questions this way. Alternatively, you can post questions or comments on the discussion board that will be added to our D2L website. I will generally answer email questions within 1 business day (though it might be 2 days during particularly busy times), and discussion boards will be checked every 3 days.

**Note:** Routine questions such as “When and where is the exam?” or “What chapters are covered for the midterm?” (and so on) may already be addressed on the course website and are listed in the tentative Lecture Schedule.

#### **Assessment Methods**

##### **Midterm Exam 1 (25%)**

*Covers all class material from Jan 13 – Feb 7*

50 points, multiple choice exam

February 10<sup>th</sup>, 2020

**Midterm Exam 2 (27%)**March 20<sup>th</sup>, 2:00 PM*Covers all class material from Feb 12 – Mar 13*

50 points, multiple choice exam

**Final Exam (32%)**April 28<sup>th</sup>, 8:30 AM*Covers all class material, with emphasis on material after Mar 16*

60 points, multiple choice exam

**Written Assignments (16%)***Four short (2-ish pages) short-answer assignments will be due during the course of the semester. For more information, please see below.***Experiential Learning / Article Evaluation (\*bonus)***You are also asked to participate in psychological research studies as part of an experiential learning component for introductory psychology courses.*Extra Information about Exams:**Exams will be delivered online, using D2L under Assessments > Quizzes.****The use of computers, iPads, phones, graphing calculators, or any other programmable technology is NOT permitted during the exams.****Study aids (e.g. books or notes), contact with other students, etc... are also NOT permitted during exams.****Exams will be “live” from 2:00 PM on the date of the exam until the end of the exam (e.g. until 2:50 PM for the midterm for those without accommodations). The time limit will be strictly enforced.****Students will be required to electronically sign a confidentiality agreement before taking the exam (it basically shows up like question 1)**Extra Information about Assignments:

Over the semester, you will be asked to complete a series of short-answer, written assignments. Each assignment will be approximately 2-3 pages long. There will be 5 assignments over the semester. **These assignments will constitute 16% of your grade.**

**Assignments are due by 11:59 pm on the date indicated on the schedule.****All assignments will be handed in online, and MUST be handed in to the appropriate D2L dropbox folder.****Late assignments will receive a penalty of 20% per day late (including weekend days), up to a maximum of 4 days late. After this time, the assignment will receive a grade of 0.**Extra Information about Experiential Learning /Article Evaluation Component:

Finally, to help students learn about research, you are encouraged to take part in research that is being conducted right here at the U of C. One great way to learn about psychological research is to take part in it! In doing so, you will be helping researchers from the department gather new information about human behavior. And, you will also get the chance to learn about the research process from the “inside.” Finally, after you have participated in any study, you will be given a “debriefing” form that will explain the study’s purposes and goals.

Note: The demand for timeslots may exceed the supply in a given term. Thus, students are not guaranteed that there will be enough studies available to them to meet their credit requirements. Students should seek studies early in the term and should frequently check for open timeslots. **The last day to participate in research and allocate credits is April 15, 2020.**

As an alternative, those students who do not wish to participate in psychological research may fulfill this requirement by reading 4 research articles published in psychological journals (from a selection chosen by your instructor and made available online) and writing a brief summary report on each of them. Each article summary is worth 1 credit.

**Students are no longer required to complete either 4 credits of research participation or 4 article summaries. Instead, completing the credits would earn students 0.5% bonus on their final grade, up to a maximum of 2% total.**

**Note, students may also take a combination approach (e.g. 1 paper, and 3 research credits).**

This experiential-learning/article-evaluation component provides enriched learning opportunities in this introductory course. To reiterate, you can complete this component by participating in research studies (Option 1: Research Participation), by completing 1-page article evaluations from a designated list (Option 2: Article Evaluations), or by a combination of the two options. Thus, you will learn more about psychology by taking part in research studies and/or by reading and evaluating articles from a psychological perspective.

**Option 1: Research Participation.** Students can complete this course component by creating an account and participating in Departmentally approved research studies at <http://ucalgary.sona-systems.com>. Students earn 0.5 credits for each full 30 minutes of participation. Each study will be followed by an educational debriefing experience. The demand for timeslots may exceed the supply in a given term. Thus, students are not guaranteed that there will be enough studies available to them to meet their credit requirements. Students should seek studies early in the term and should frequently check for open timeslots. **The last day to participate in research and allocate credits is April 15, 2020.**

**Option 2: Article Evaluations.** Students can complete this course component by reading and evaluating articles. Students earn 1 credit for each acceptable evaluation. **Students can submit only one evaluation per course per due date (January 24, February 7, March 6, March 27, 2020)**, late submissions will not be accepted. Please consult the D2L for this course for more information about this option.

**Option 3: Combinations of Options 1 and 2.** Students can complete this course component through any combination of Options 1 and 2 (e.g., 3 credits through Option 1 and 1 credit through Option 2, or vice versa). Given that each article evaluation counts for 1 credit, students who complete, for example, 2.5 credits through Option 1 would need to complete two evaluations to successfully complete all 4 credits to earn the full bonus for this course component. As mentioned under Option 2, students can only submit one article evaluation per due date, late submissions will not be accepted. Thus, students who opt to combine Options 1 and 2 must plan ahead carefully.

### Department of Psychology Criteria for Letter Grades

Psychology professors use the following criteria when assigning letter grades:

**A+ grade: *Exceptional Performance.*** An A+ grade indicates near perfect performance on multiple choice and short answer exams. For research papers/essays/course projects/presentations, an A+ grade is awarded for exceptional work deserving of special recognition and is therefore not a common grade.

**A, A- Range: *Excellent Performance.*** Superior understanding of course material. Written work is very strong in terms of critical and original thinking, content, organization, and the expression of ideas, and demonstrates student's thorough knowledge of subject matter.

**B Range: *Good Performance.*** Above average understanding of course material. Written work shows evidence of critical thinking and attention to organization and editing but could be improved in form and/or content.

**C Range: *Satisfactory Performance.*** Adequate understanding of course material. Knowledge of basic concepts and terminology is demonstrated. Written work is satisfactory and meets essential requirements but could be improved significantly in form and content. Note: All prerequisites for courses offered by the Faculty of Arts must be met with a minimum grade of C-.

**D range: *Marginally meets standards.*** Minimal understanding of subject matter. Written work is marginally acceptable and meets basic requirements but requires substantial improvements in form and content. Student has not mastered course material at a level sufficient for advancement into more senior courses in the same or related subjects.

**F grade: *Course standards not met.*** Inadequate understanding of subject matter. Written work does not meet basic requirements. Student has not demonstrated knowledge of course material at a level sufficient for course credit.

### Grading Scale

A+	96-100%	B+	80-84%	C+	67-71%	D+	54-58%
A	90-95%	B	76-79%	C	63-66%	D	50-53%
A-	85-89%	B-	72-75%	C-	59-62%	F	0-49%

As stated in the University Calendar, it is at the instructor's discretion to round off either upward or downward to determine a final grade when the average of term work and final examinations is between two letter grades.



To determine final letter grades, final percentage grades will be rounded up or down to the nearest whole percentage (e.g., 89.5% will be rounded up to 90% = A but 89.4% will be rounded down to 89% = A-).

### Tentative Lecture Schedule

Ideally in table format with date of class, topics to be covered, and chapters/readings to be read. Due dates for tests/exams and assignments should be included in this schedule as well.

Date	Topic	Chapter Reading	Assignment
M Jan 13	<i>MWF Lectures Begin.</i> Introduction to Psychology 201	Course Outline	
F Jan 17	History & Perspectives in Psychology	Chapter 1	
M Jan 20			
R Jan 23	<i>Last day to drop Winter Term half courses.</i>		
F Jan 24	<i>Last Day to Add or Swap Winter Term half-courses. Last day for change of registration from audit to credit or credit to audit.</i> Research in Psychology (Methods & Analysis)	Chapter 2	
M Jan 27	<i>Fee payment deadline for Winter Term fees.</i> Research Methods & Analysis (cont'd)	Ch. 2 cont'd	Assignment 1 due
F Jan 31			
M Feb 3	Biological Bases of Behavior	Chapter 3a	Assignment 2 due
F Feb 7			
<b>M Feb 10</b>	<b>Midterm Exam 1 (27%)</b>	<b>Chapters 1-3a</b>	
F Feb 15	Biological Bases of Behavior	Chapter 3b	
Feb 16-22	<i>Reading Days. No lectures. University Open (except Family Day)</i>		
M Feb 17	<i>Alberta Family Day, University Closed (except Taylor Family Digital Library, Law, Medical, Gallagher and Business Libraries). No lectures.</i>		
M Feb 24	Biological Bases of Behavior (cont'd)	Chapter 3c	
F Feb 28	Sensation & Perception	Ch. 4 cont'd	
M Mar 2			Assignment 3 due
F Mar 6			
M Mar 9			
F Mar 13	Variations in Consciousness	Chapter 5	
M Mar 16			
<b>F Mar 20</b>	<b>Midterm Exam 2 (28.33%)</b>	<b>Chapters 4-5</b>	
F Mar 20	Learning (cont'd)	Ch. 6 (cont'd)	
M Mar 23			
F Mar 27	Memory	Chapter 7	
M Mar 30			Assignment 4 due
F Apr 3	Language & Cognition	Chapter 8	
M Apr 6			
F Apr 10	<i>Good Friday (No Lectures)</i>		

M Apr 13	<b>Non-instructional Day. No Lectures. University Open.</b>		
W Apr 15	<i>Winter Term Lectures End. Last day to withdraw from full courses and Winter Term half courses.</i>		
<b>Apr 18-29</b>	<b>Final Term Exam Period.</b>		

**Reappraisal of Graded Term Work** <http://www.ucalgary.ca/pubs/calendar/current/i-2.html>

A student who feels that a piece of graded term work (term paper, essay, test, etc.) has been unfairly graded, may have the work reappraised as follows. The student shall discuss the work with the instructor **within ten business days** of being notified about the mark or of the item's return to the class. If not satisfied, the student shall take the matter to the head of the department offering the course **within 2 business days of receiving the decision from the instructor**, who will arrange for a reappraisal of the work **within the next ten business days**. The reappraisal will only be considered if the student provides a detailed rationale that outlines where and for what reason an error is suspected. Students in faculties without a departmental structure should take the matter to the dean, or designate, of the faculty offering the course. The result of that reappraisal will be given to the student in writing along with information about appealing the reappraisal.

*The reappraisal of graded term work may cause the grade to be raised, lowered or to remain the same. There is no limit to the number of pieces of graded work that a student may request be reappraised, however a single piece of work may only be reappraised once.*

**Reappraisal of Final Grade** <http://www.ucalgary.ca/pubs/calendar/current/i-3.html>

In the reappraisal of a final grade, the only element that will be considered is the grading of the final assessment that makes up the final mark (e.g., final examination, final project, final paper). An exception may occur when the Instructor of Record evaluates a piece of graded term work at the end of the term; that grade may also be considered in a reappraisal of final grade.

A student seeking a reappraisal of a final grade should first attempt to review the final assessment with the department or faculty offering the course. After which, the student shall obtain a Reappraisal of Final Grade form from [ucalgary.ca/registrar](http://ucalgary.ca/registrar) (under Student Forms). The student must indicate exactly what error was made in marking the final assessment and/or in computing the final grade. The reappraisal will only be considered if the student provides a detailed rationale that outlines where and for what reason an error is suspected.

Students requesting a reappraisal of a final grade must submit their request by the following dates:

Fall Term – March 1

Winter Term – June 30

Spring Intersession – August 15

Summer Term – October 15

Supplemental Examinations: 30 calendar days from the date the examination was written

For information relating to Law, Veterinary Medicine and the Cumming School of Medicine (MD) courses, please refer to the faculty section.

The reappraisal form shall be submitted to Enrolment Services who will forward it to the department head or dean of the faculty offering the course. Reappraisals of final grades are dealt with by the head of the academic unit in consultation with members of academic staff. Normally, the department/faculty will respond to a reappraisal request within thirty calendar days of its initiation. After the reappraisal is completed, the department shall return the form to the Registrar's Office who shall inform the student in writing of the decision.

Students should be aware that the grade being reappraised may be raised, lowered or remain the same. A student may request a reappraisal of final for a maximum of two courses in one academic year (September 1 – August 31).

### **Plagiarism and Other Academic Misconduct**

Intellectual honesty is the cornerstone of the development and acquisition of knowledge and requires that the contribution of others be acknowledged. Consequently, plagiarism or cheating on any assignment is regarded as an extremely serious academic offense. Plagiarism involves submitting or presenting work in a course as if it were the student's own work done expressly for that particular course when, in fact, it is not. Students should examine sections of the University Calendar that present a Statement of Intellectual honesty and definitions and penalties associated with Plagiarism/Cheating/Other Academic Misconduct.

### **Academic Accommodations**

The student accommodation policy can be found at: [ucalgary.ca/access/accommodations/policy](http://ucalgary.ca/access/accommodations/policy). Students needing an Accommodation because of a Disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities [ucalgary.ca/policies/files/policies/student-accommodation-policy](http://ucalgary.ca/policies/files/policies/student-accommodation-policy). Students needing an Accommodation based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to the instructor.

### **Seating During Exams**

I suggest a comfortable chair.

### **Absence From A Test/Exam**

Makeup tests/exams are **NOT** an option without the approval of the instructor. A student may be asked to provide supporting documentation for an exemption/special request for a make-up exam <https://www.ucalgary.ca/pubs/calendar/current/n-1.html>. Students who miss a test/exam have up to 48 hours to contact the instructor to ask for a makeup test/exam. It's the instructor's discretion if they will allow a make-up exam. Students who do not schedule a makeup test/exam with the instructor within this 48-hour period forfeit the right to a makeup test/exam. At the instructor's discretion, a makeup test/exam may differ significantly (in form and/or content) from a regularly scheduled test/exam. **Once approved by the instructor a makeup test/exam must be written within 2 weeks of the missed test/exam during exam make-up hours provided by the department** <http://psychology.ucalgary.ca/undergraduate/exam-and-course-information#mues>. **If a student cannot write their final exam on the date assigned by the Registrar's Office, they need to apply for a deferred exam** <https://www.ucalgary.ca/registrar/exams/deferred-exams>.

### **Travel During Exams**

Consistent with University regulations, students are expected to be available to write scheduled exams at any time during the official December and April examination periods. Requests to write a make-up exam because of conflicting travel plans (e.g., flight bookings) will NOT be considered by the department. Students are advised to wait until the final examination schedule is posted before making any travel arrangements. If a student cannot write their final exam on the date assigned by the Registrar's Office, they need to apply for a deferred exam

<https://www.ucalgary.ca/registrar/exams/deferred-exams>. Students with an exceptional extenuating circumstance (e.g., a family emergency) should contact the Department of Psychology ([psyugrd@ucalgary.ca](mailto:psyugrd@ucalgary.ca)).

**Reappraisal of Graded Term Work** <http://www.ucalgary.ca/pubs/calendar/current/i-2.html>

**Reappraisal of Final Grade** <http://www.ucalgary.ca/pubs/calendar/current/i-3.html>

### **Academic Accommodations**

Students seeking an accommodation based on disability or medical concerns should contact Student Accessibility Services; SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit [www.ucalgary.ca/access/](http://www.ucalgary.ca/access/). Students who require an accommodation in relation to their coursework based on a protected ground other than disability should communicate this need in writing to their Instructor. The full policy on Student Accommodations is available at <http://www.ucalgary.ca/policies/files/policies/student-accommodation-policy.pdf>.

### **Academic Misconduct**

For information on academic misconduct and its consequences, please see the University of Calgary Calendar at <http://www.ucalgary.ca/pubs/calendar/current/k.html>

### **Instructor Intellectual Property**

Course materials created by professor(s) (including course outlines, presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the professor(s). These materials may NOT be reproduced, redistributed or copied without the explicit consent of the professor. The posting of course materials to third party websites such as note-sharing sites without permission is prohibited. Sharing of extracts of these course materials with other students enrolled in the course at the same time may be allowed under fair dealing.

### **Copyright Legislation**

All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright ([www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright.pdf](http://www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright.pdf)) and requirements of the copyright act (<https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>) to ensure they are aware of the consequences of unauthorized sharing of course

materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy.

### **Freedom OF Information and Protection of Privacy**

Student information will be collected in accordance with typical (or usual) classroom practice. Students' assignments will be accessible only by the authorized course faculty. Private information related to the individual student is treated with the utmost regard by the faculty at the University of Calgary

### **Student Support and Resources**

<https://www.ucalgary.ca/registrar/registration/course-outlines>

### **Acknowledgments and Respect for Diversity**

Our classrooms view diversity of identity as a strength and resource. Your experiences and different perspectives are encouraged and add to a rich learning environment that fosters critical thought through respectful discussion and inclusion. The Department of Psychology would also like to acknowledge the traditional territories of the people of the Treaty 7 region in southern Alberta. The City of Calgary is also home to Métis Nation of Alberta, Region III.

### **Student Organizations**

Psychology students may wish to join the Psychology Undergraduate Students' Association (PSYCHS). They are located in Administration 130 and may be contacted at 403-220-5567.

**Student Union VP Academic:** Phone: 403-220-3911 [suypaca@ucalgary.ca](mailto:suypaca@ucalgary.ca)

**Student Union Faculty Rep.:** [arts1@su.ucalgary.ca](mailto:arts1@su.ucalgary.ca)

### **Important Dates**

The last day to drop this course with no "W" notation and **still receive a tuition fee refund** is **January 23, 2020**. Last day for registration/change of registration is **January 24, 2020**. The last day to withdraw from this course is **April 15, 2020**.